



FEDERAL ELECTION COMMISSION  
WASHINGTON, D.C. 20463

RQ-3

September 2, 1999

William S. Towne, Treasurer  
Fourth Congressional District  
Republican Party  
506 Caswell Road  
Chapel Hill, NC 27514

Identification Number: C00339606

Reference: October Quarterly (8/19/98-9/30/98), 30 Day Post-General (10/1/98-12/2/98) and Year End (11/24/98-12/31/98) Reports

Dear Mr. Towne:

This letter is to inform you that as of September 1, 1999 the Commission has not received your response to our requests for additional information dated August 11, 1999. These notices request information essential to full public disclosure of your federal election campaign finances. To ensure compliance with the provisions of the Federal Election Campaign Act (the Act), please respond to these requests (copies enclosed).

If no response is received within fifteen (15) days from the date of this notice, the Commission may choose to initiate audit or legal enforcement action.

If you should have any questions regarding this matter, please contact Neil A. Evans on our toll-free number (800) 424-9530 or our local number (202) 694-1130.

Sincerely,

A handwritten signature in black ink, appearing to read "John D. Gibson", is written over a horizontal line.

John D. Gibson  
Assistant Staff Director  
Reports Analysis Division

Enclosures



FEDERAL ELECTION COMMISSION  
WASHINGTON, D.C. 20463

RQ-2

William S. Towne, Treasurer  
Fourth Congressional District  
Republican Party  
506 Caswell Rd.  
Chapel Hill, NC 27514

AUG 11 1999

Identification Number: C00339606

Reference: Year End Report (11/24/98-12/31/98)

Dear Mr. Towne:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-Line 6(a) of the Summary Page represents the total cash-on-hand as of your date of origin. This figure should be the same on all the reports covering the calendar year. Please amend your report to clarify the change made in Line 6(a).

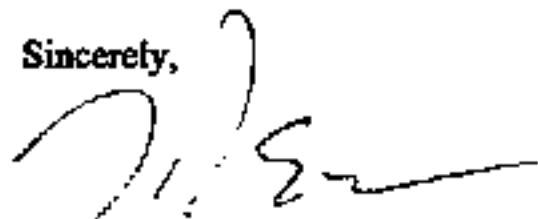
-Please provide the totals for Lines 7 and 8, Column B of the Summary Page. Note that changes in your figures may affect your Column B totals on this report and/or on subsequent reports.

-Please provide the totals for Lines 21(b), 21(c), 29, 30 and 31, Column B of the Detailed Summary Page. Note that changes in your figures may affect your Column B totals on this report and/or on subsequent reports.

A written response or an amendment to your original report(s) correcting the above problem(s) should be filed with the Federal Election Commission within fifteen (15) days of the date of this letter. If you need assistance, please feel free to contact me on our

toll-free number, (800) 424-9530. My local number is (202) 694-1130.

Sincerely,

A handwritten signature in dark ink, appearing to read 'Neil A. Evans', with a long horizontal flourish extending to the right.

Neil A. Evans  
Reports Analyst  
Reports Analysis Division

